



St Mary & St Giles Church Parish Hall Church Street, Stony Stratford, MK11 1BD

The Parish Hall is part of the Parish Church of St Mary & St Giles, Stony Stratford. The primary purpose of the building is for the worship of God and to serve the community of Stony Stratford. The Parish Hall users are welcome to join us for any of the services or to come into the church at other times for quiet reflection. As The Parish Hall is part of the church facilities, it cannot be hired for events that would conflict with the Christian Faith as the Church of England has received it.

Facilities:

The Parish Hall measures 10 by 6 metres and has a maximum seating capacity for 100 people. Tables are available for events requiring a smaller number of seats. The Parish Hall is equipped with a mini kitchen, which has hot water, a water boiler for hot drinks, crockery, cutlery, a fridge and a heated cabinet. Built-in multimedia equipment comprising a remote controlled projector, electric screen and audio equipment are available for a small additional charge. There are two adjacent toilets and disabled access to The Parish Hall is possible from both outside doors on Church Street

Requirements:

The Parish Hall and toilets must be left clean and tidy for the next event. There are bins provided – one for recycling and one for general waste, as well as a caddy for tea-bags and food waste. Please ensure these are used correctly. Glass bottles and jars need to be taken away as we do not have the facility to dispose of them at church. If the premises are not left clean and tidy there will be a further invoice for cleaning and you may not be able to hire the hall again.

Safeguarding:

Any person/body wishing to hire the Parish Hall must agree to comply with the relevant safeguarding guidance issued by the House of Bishops and the Diocese of Oxford. All those hiring the Parish Hall are required to ensure that children and vulnerable adults are protected at all times, that relevant staff have had appropriate DBS checks and that all reasonable steps have been taken to prevent injury, illness, loss or damage occurring. All those hiring the Parish Hall must carry full public liability insurance for this, or be covered through the church insurance policy (for example hire for a children's party).

Health & Safety:

Hirer's are responsible for the Health and Safety of their event. A first aid kit is available on the wall above the wash hand basin in The Parish Hall. Please ensure you have a mobile phone as there is no other way to contact emergency services. . Both exterior doors into the Parish Hall are Fire doors and must be kept unlocked when the hall is in use

Booking:

Please contact The Parish Hall Booking Clerk, Mrs Lesley Salter, to discuss potential booking, availability and resources needed. Payment must be made in advance of the event.

Charges:

Hirers are usually charged by the session – morning, afternoon or evening. However, we aim to be as flexible as possible to meet your needs, so please make contact to discuss the possibilities and availability.

To book the Parish Hall, Contact: Mrs Lesley Salter lesley.salter@btinternet.com 07789 898847